

**Nebraska Regional Service Committee Minutes**  
**October 12, 2013**  
**Norfolk, NE**

Wanda opened the meeting with a moment of silence followed by the Serenity Prayer.  
Rocky read the Twelve Traditions.  
Kenny read the Twelve Concepts.  
Wanda read the Purpose.

The following members are present:

**Executive Committee:**

Chairperson: Wanda G.  
Vice Chair: Rocky  
Secretary: Mike L.  
Treasurer: Shane.  
RD: Mark B  
Alt. RD: Diane

**Areas RCM'S:**

Columbus: Matt  
Central: Kim L.  
Eastern: Not Present  
Elkhorn: Dustin S.  
Freemont: Not present  
Great Plains: Kirby  
Platte Valley: Not Present  
Southeastern: Not Present

**Sub-Committees:**

NRCNA 30: Kirby  
NRCNA 31: Jerry  
General Assembly: None  
P.I.: Dusty  
H&I: Doug P.  
Outreach: Paul  
I.T.: Dusty  
Policy: Open

**Visitors:**

Dagwood, Dick T., Burt M., Nick, Liz, Kiersten, Tyler, Rocky, Jeremy, Kenny, Tracy, Terra, Tommy, Kevin, Jeremiah, Troy, Scott, Brandon, Sarah, Cassie

**Motion to approve last quarters minutes:** Motion by Kirby 2<sup>nd</sup> by Matt - Passed

## Treasurer's Report:

### Register Report - QTD 10/1/2013 through 10/19/2013

10/19/2013

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Date	Account	Num	Description	Memo	Category	Tag	Clr	Amount
<b>BALANCE 9/30/2013</b>								<b>2,853.35</b>
10/12/2013	NRSCNA C... DEP	EVANA	3Q 2013		Area Donation	EVANA Dontion		75.00
10/12/2013	NRSCNA C... DEP	...Great Plains Area			Area Donation	Sunday Noon Group		40.00
					Area Donation	thursday day by day		40.00
10/12/2013	NRSCNA C... DEP	...EnNA	Rewrite 368		Area Donation			117.65
			Rewrite 409		Area Donation			141.38
			July		Area Donation			251.76
			Old check not written...		Area Donation			62.61
			August 2012		Area Donation			201.05
			Rewrite May 2012		Area Donation			237.26
			April 2012 rewrite		Area Donation			1.76
10/12/2013	NRSCNA C... 1117	Mark Beck	3Q 2013		RD	RD & RD Alt. Budget		-1,370.00
10/12/2013	NRSCNA C... 1118	Dusty Lord IT	3Q 2013		Information T...	Information Technoli...		-20.00
10/12/2013	NRSCNA C... 1119	Dusty Lord	3Q 2013		PI	PI Budget		-126.20
10/12/2013	NRSCNA C... 1120	EVANA	Rent			Rent		-50.00
10/12/2013	NRSCNA C... 1121	Doug Phillips	3rd 1/4 2013		H&I	H&I Budget		-450.00
10/12/2013	NRSCNA C... 1122	Philadelphia Insur...	2013/2014 ESTIMA...		RSC	RSC Insurance		-1,536.00
10/12/2013	NRSCNA C... 1123	Apollo Storage	3rd 1/4 2013		RSC	Storage Room		-75.00
10/12/2013	NRSCNA C... 1124	Mike Leduc	3rd 1/4 2013		Secretary	Secretary Budget		-150.00
10/12/2013	NRSCNA C... 1125	[Mark Beck To ...]	Multi-zonal learning d...			Passed motion		-100.00
<b>10/1/2013 - 10/19/2013</b>								<b>-2,708.73</b>
<b>BALANCE 10/19/2013</b>								<b>144.62</b>
<b>TOTAL INFLOWS</b>								<b>1,168.47</b>
<b>TOTAL OUTFLOWS</b>								<b>-3,877.20</b>
<b>NET TOTAL</b>								<b>-2,708.73</b>

## Area Reports:

**Columbus:** Dear Family. I'm Matt M. the new RCM for Columbus. I'm grateful to be here. Columbus is thriving and doing well. Meetings are being held and attendance is on the rise. We do not have the funds we would prefer to have in our prudent reserve but our bills are paid.  
ILS, Matt M.

**Central:** As we are sad for the loss of one of our family members Darryl W. We all have learned through the twelve steps that life goes on the serenity prayer says it all good and bad times...I'm glad to report Aurora has once again joined Central area. The knowledge that comes with that is moving. We are working on being stronger than ever before. We did hold an H&I learning day with little attendance. We have a new H&I chair. Tracie has risen to the occasion. Our jail meetings and panel meetings are going well. We would really appreciate it if some women would step up and do some awesome service. The women in Hall county really depend on us and look forward, and I am sure the men do also. Since Tracy has become our H&I chair Josh Keck has become the GSR for RAN recovery at noon. The recently closed many of the evening meetings, but we have once again opened Tuesday night at 8 pm. The message is strong.

ILS, Kim L

**Eastern NE:** Not present no report.

**Elk Horn Valley:**

Addict named Dustin,

Hello family, EVANA would like to thank you for coming to Norfolk today and joining us at region, we hope you stay after the business meeting for dinner and the speaker meeting. After the speaker tonight, there will be a massaced ball to follow. If none of this is appealing to you, stick around for some fellowship. Once again, we thank you and when you leave, drive safe. All Regional and Area positions are open in our area as some of them have nominations already in looking to elect new trusted servants. We are a strong area so we know they will be filled. I would love to keep this position, but it's okay because WE have many qualified people that will do a great job. We have started up a new meeting in our area on Tuesday and Wednesday mornings at 8:30 am and I will be in contact with Dusty to get this information out to her. I have had a little trouble finding the right contact reference. I don't know of any upcoming e3vents to speak of in our area except for today and I know the HUG UP group has been starting their planning for the annual speaker jam in January. The slated date for this function in January 18<sup>th</sup>. We are looking for suggestions for speakers and ideas we could do. If you know of any speakers that would like to share, please do get in contact with a fellow HUG UP group member or myself. Anyways, that might be all I can think of at this time. Thank you for letting me serve as this has been a great opportunity to extend my connections with fellow NA members and has taught me a lot about service that I haven't done before and has been a great experience. Thank you !!!!!

ILS, Dustin S.

**Fremont:** No Report/Not Present

**Great Plains:** All is well in our area and meeting attendance is good. It was our priviledge to host NRCNA 30 this year. It was also my priviledge to be of service at the convention. I have donations of \$40 from both Sunday noon group and Thursday Day by Day group for a total of \$80.

ILS, Kirby Z.

**Platte Valley:** No Report/Not Present

**Southeastern:** No Report/Not Present

**RD Report:** Greetings everyone,

Well this will be a history maker for me. I have a short report this quarter due to our inactivity the past three months. I do have a few news makers out from NAWS for you though. They are as follows:

- Please fill out the NAWS 2013 Membership Survey

- Traditions Workbook: there is a new workshop available from NAWS (we used it at our last zonal mtg) that breaks out each tradition individually. It is your opportunity to participate in the input on this new piece of literature.
- Service Structure: The SSP has been updated with the input from the field testing that went on over the last year. Check it out.
- Basic Text: The 30<sup>th</sup> Anniversary Edition of the BT is available. Only 25,000 copies are being made so get yours now.

I am including a copy of our financial statement for this quarter. Well that's about it for this quarter. Thank you for allowing me to serve.

ILS, Mark B.

**Alt. RD Report:** Hello Family,

NAWS is requesting your input and participation in the Traditions Workbook Project. I am providing each Area with the guidelines to obtain materials to hold workshops, or mini-workshops, to gather input for this project from your members.

The Conference Agenda Report (CAR) will be out on the 27<sup>th</sup> of November, and the conference Approval Track (CAT) material will be out January 27, 2014. These materials will present motions and proposals to be addressed at the World Service Conference in April, 2014. The RD/RDA team (Mark B. & myself) will make ourselves available to present this material to your Areas, AT YOUR REQUEST, so your members may have the opportunity to vote on issues such as:

- Service System Proposal (SSP)
- Traditions Book Project
- Seating a WSC & if RDA's should be allowed to attend
- Eliminating funding for RDA's to attend WSC

Please contact Mark B. (402) 880-5424 and/or Diane B. (402) 910-1061, to get us scheduled to make these presentations to your Area.

Thank you, Diane B, RDA my expense report is included.

**Sub Committees:**

**General Assembly:** No Report

**H&I:** Hello family,

Regional H&I went very well 4 area attended:EVANA, SENANA, CENTRAL, & Great Plains. Attendance has been up on all H&I training days reported. All the H&I commitments in our region are going well. This is my first time as acting chair for this position and I am grateful for the chance to be of service.

ILS, Doug P my # is 402-992-9182

**Outreach:** Hi family I'm Paul and I am an addict. Not much to report I made contact with or I should say call the people from McCook NE who needed a starter kit for a young peoples meeting I keep trying. I made contact with Dena from Crawford and forgot to send starter kit I spoke with Dena they got a starter kit from world. We also sent 40 meeting lists to the York corrections facility for women. They now have our regional ad for future needs. Ps I will do outreach till someone steps up.

ILS, Paul

**Policy:** No Report (OPEN)

**PI:** Attendance: Scott & Brandon –Elkhorn Vally

Dusty-SENANA

Elkhorn Valley delivers meeting lists to jails & treatment centers PSA's to probation offices & jails

Presentations to Probation Officers.

SENANA

Providers fair @Trabert Hall-43 info packets added 32 new contacts to Existing facilities  
24 contact to 11 new facilities

Presentation to independent Center

We now email or deliver meeting list to:

51 facilities with 143 Contacts

Thanks, Dusty L

**IT:** We have had some technical issues with the web-site. It's been hacked 3 times since last region.

The counter was last reset to 0 on 9-5-13 since then we've had 2550 hits.

Dusty L

IT Chair

**NRCNAXXX:** Preliminary Report to NRSC Oct. 12 2013

180 registrations, lower than we anticipated! However we have about 275 attend the Saturday speaker, set up for 300 and most of the seats were filled.

Current treasurer balance \$500.00 We are waiting on final billing from hotel, are re-negotiating the charges with them due to services they messed up on.

Several comments on how much people enjoyed this event.

The entire committee was an awesome group of people. It was a privilege to do this service with them.

We have supplies and stuff to pass on to NRCNA 31 and will have an exact inventory at next region meeting.

Thank you for the great experience;

**Monica T., Chair NRCNA 30**

**NRCNAXXXI:** Hello family;

The committee meetings are going great, the original chairs are keeping on or beyond the schedule.

Our pre-registration drive turned out fifty three, these also included a pre-pre t-shirt. Our raffle chair Ryan L. is looking for items to be donated in our future raffles and fund raiser, I have a few copies of his request to pass around the region.

We have already booked a couple of our speakers and our program chair Brent L. Is considering several other options in order to make this a outstanding convention.

At this time I need to obtain access to the NRCNA archives, and if we have decided to have a Archive Chair in this region I need to have contact with this person.

I have also attended SDRDNA 16 and have picked up several different ideas to add to NRCNA 31.

In loving service;

Jerry P

**Old business:**

**Motion 1:** to increase the H&I budget from \$300.00 back to \$450.00 because of the growing number of facilities

**Intent:** To better spread the message among the growing number of addicts

**Financial Impact:** \$150.00 every quarter  
**Submitted By:** Darryl W. Former H&I Chair  
**Seconded By:** Doug P. RCM proxy

**VOTED AND PASSED**

**Motion 2:** H&I matter? Or Region? To break up the lit dispersal among the non-budgeted H&I areas according to the number of facilities in each area.

**Intent:** to spread the message appropriately to more addicts by way of literature

**Financial Impact:** no

**Submitted By:** Darryl W. Former H&I Chair

**Seconded By:** Doug P RCM proxy

**THROWN OUT**

**Motion 3: MOTION 6 TABLED FROM LAST REGION MEETING:**

I nominate Richard Thomas as Archives Chair

**Intent:**

**Financial Impact:**

**Submitted By:** Kirby Z RCM

**Seconded By:** Kerrie W Alt.RCM ENNA

**VOTED AND PASSED**

**BIO:**

Dick Thomas

From Kearney

Been clean since Aug. 20 1992

Go to conventions and other functions yearly

Have went to the last 5 Region meetings

I'm around people from the program daily

I have working knowledge of the Traditions and Concepts

Volunteered for the past 15+ years to help with the mid-summer night's campout

Did jail meetings 4 plus years

Helped with NRCNA24

Merchandising chair for NRCNA XXX

I would be honored to care for the archives for the next 5 years

Archives need someone to care for them and I believe I can do a good job

Thank You

Dick Thomas 308-440-8587

Kearney NE

**Motion 4:** To support the proposal to create a Multi-Zonal Service Symposium

**Intent:** To create a 3 day service symposium in the Midwest for the exchange of experience strength and hope between members of NA service.

**Financial Impact:** \$100.00

**Submitted By:** Mark B. RD

**Seconded By:** Kirby Z. Great Plains RCM

**VOTED AND PASSED**

**Motion 5:** To nominate Brent L. as Regional PI Chair

**Intent:** To serve Region Service Committee with Strength Hope and Responsibility

**Financial Impact:**

**Submitted By:** Darryl W. Former H&I Chair

**Seconded By:** Doug P. RCM Proxy

**VOTED AND PASSED**

**BIO:**

Resume' of service for Narcotics Anonymous  
For Brent L. Lambley

Chairperson Sat. Night Meeting	3/01 - 5/02
Panel Leader N.R.C.	5/02 - 8/03
EVANA H.& I. Chair	8/02 - 8/03
Chairperson Hug Up Group	2/04-11/04
Panel Leader Pierce Co. Jail	6/06 - 6/07
EVANA R.C.M.	10/05 - 1/08
S.O.S. Panel leader (EVANA H&I)	2/09 – 2/11
Vice Chair NRSCNA	1/08 – 1/10
Chairman NRSCNA	1/10 – 1/12

In the last few years I've helped start meetings in the Pierce County Jail, as well as in Wayne, Ne., the Federal Work-Camp at Yankton, S.D., on The Winnebago Indian Reservation, in the Saunders County Jail, and in the Thurston Co. Jail. I have done various types of P.I. work through the course of that H&I outreach work. I have worked all 12 steps with an NA sponsor. I have a working knowledge of the 12 traditions and 12 Concepts, and have studied the guide to local service. I am currently the panel leader for the O'Neil Valley Hope H&I meeting and a member of the Eazy Riderz Group of Narcotics Anonymous. My clean date is June 23, 2000.

Grateful to be of service,  
L. Lambley

Brent

**Motion 6:** to host Region in October 12<sup>th</sup> in Norfolk on the same day as our NRCNA fundraiser

**Intent:** to raise funds for NRCNA and hold Region

**Financial Impact:**

**Submitted By:** Darryl W. Former H&I Chair

**Seconded By:** Doug P. RCM proxy

**VOTED AND PASSED**



**Open Floor:** Discussion Topics

\* We have to discuss how we're going to pay insurance bill with no quorum?

\*Was also brought up by Brent that the money from the convention was supposed to be back in October as stated in policy.

Dick said when the Hotel bill is taken care of he will send the check to the treasurer.

**\*BRENT ASKED IF ANYONE HAD INFO ON WHERE THE BLUE BACKDROP WAS AT THAT WAS MADE FOR REGION???**

**\*MARK NOTED: TAKE EXTRA TIME TO PICK NOMINATIONS FOR THE NEXT RDA. TAKES A LOT OF THOUGHT TO NOMINATE SOMEONE WITH THAT AMOUNT OF RESPOSIBILITY.**

**New Business:**

**Motion 1:** to go below prudent reserve to pay insurance premium

**Intent:** to pay insurance policy

**Financial Impact:** 1,536.00

**Submitted By:** Kirby Z. Great Plains RCM

**Seconded By:** Dustin S. Elk Horn Valley RCM

**VOTED AND PASSED**

**((NOMINATIONS CLOSED  
TAKE BACK TOGROUPS AND VOTE!!!!))**

**QUALIFICATIONS AND NOMINATIONS:**

**CHAIR:**

Qualifications:

Three years clean

Two year Term

Two years N.A. Service experience

Working knowledge of the Twelve Traditions, Twelve Concepts and the RSC Policies Co-

Signer of the bank account

**Responsibilities:** Conducts all business as stated in the agenda to provide better communication of items to be Addressed

**Nominee: Rocky S. with Bio**

**BIO:** Rocky S. Clean Date 12-28-2005

I have a working knowledge of the steps and traditions. Chaired panel to SOS for almost 4 years. Have been attending H&I jail meetings for 5 years. Served as EVANA's RCM and Alt RCM. I am currently Regional Vice Chair and would be honored to serve as chairperson. I attend meetings on a regular basis and have a sponsor contact almost every day. Thank you Rocky S.

### **VICE CHAIR:**

Qualifications:

Two years clean

Two years term

One year N.A. Service experience

Working knowledge of the Twelve Traditions, Twelve Concepts and the RSC Policies

**Responsibilities:** Conducts business in the event Chair cannot attend the RSC meeting, Secure meeting place for the Next RSC, Time keeper on Open Floor discussions, Co-singer on bank account

### **Nominee: Dustin S. with Bio**

**BIO:** Dustin S. Clean Date 08-24-2009

I have working knowledge of the 12 steps and 12 traditions. Chaired my home group 10/09-1/11 Panel leader at Juviniel Detention Center 1/11 to present. Also attend other H&I meetings. Home group treasurer since april of 2012. Serving currently as EVANA RCM. I attend meetings on a regular basis, I travel well in attending outside meetings, I have a sponsor, who has a sponsor here. I would love to serve as regional Vice Chair as I would love to extend my hand in service.

### **SECRETARY:**

Qualifications:

Two years clean

Two years term

One year N.A. Service experience

Working knowledge of the Twelve Traditions, Twelve Concepts and the RSC Policies

**Responsibilities:** Will send the RSC minutes to all trusted servants, Region sub-committee chairs and those Requesting copies. Once a year, in April all groups not represented by an area but who are registered with World will be sent an invitation and schedule of tentative dates and locations of the RSC Meeting for the year.

If such groups would like to receive minutes they will notify us by mail. Is the facilitator of the General Assembly, Keeps the minutes of the assembly, and reports them to the RSC. Co-signer on Bank account. Keeps a record of the

RSC officers terms and notifies the RSC of any terms ending.

### **Nominee: Michael L. with Bio**

**BIO:** Michael L. Clean Date 03/13/2010

6 months as interim vice chair of central area service committee, 1 year as chair of central area service committee, 6 months as secretary of central area service committee. 1 year as alt GSR of my home group, 1 year as secretary of home group. 2 years as Regional secretary (currently serving) I have a sponsor, and work steps with that sponsor, read and study extensively all of our (NA's) literature. I also love to do H&I! I am honored to accept the nomination for secretary and will commit to the next two years willingly. Thank you ILS Mike L.

**\* SUBCOMMITTEES**

**For the smooth operation of the RSC, the sub-committee does much of the work involved in carrying message on the Regional level.**

**\* Chairperson is elected by the RSC**

**\* Chairperson for the sub-committee will be a two year term Clean time Requirement 2 yrs., with the exception of the convention chair, this will be a one year term**

**\* All other sub-committee-members positions are elected within the sub-committee.**

**\* Sub-committee will furnish the RSC with their guidelines for approval.**

**\* The RSC will host the sub-committee Learning Day annually**

**H&I CHAIR:**

Qualifications:

\* Responsible for the coordination and carrying on of H&I activities on a Regional basis.

\* Assists communication between Area H&I meetings and committee.

\* Maintains reports with WSC H&I committee.

**Nominees: Burt M. with Bio, and Doug P. with Bio**

**BIOS:** Burt M Clean Date June 11, 2003

GSR wed Library Group July 2003-2004

GSR wed noon group July 2004-January 2005

FASC RCM Alt July 2004 – July 2005

FASC Chairperson July 2005 – July 2006

FASC PI Chair July 2006 – July 2007

FASC Activities Chair July 2008 – July 2009

FASC PI Chai July 2008 –July 2009

FASC RCM July2007 – July 2009

Treasurer Point of Freedom Group June 2007 –Oct 2010

NRCNA 27 Chair Apr 2009 – Jan 2011

FASC Treasurer Jan 2011 – Jan 2012

Secretary Point of Freedom Group Aug 2011 – Sept 2012

New Beginnings Group Chair June 2010 – June 2011

NRCNA 30 Entertainment/Fundraising Nov 2012 – Oct 2013

H&I Chair Great Plains Nov 2012 – March 2013

I like service I love H&I I've worked steps am working steps have worked traditions and concepts I live a Narcotics Anonymous Program to the best of my ability. I've always finished my service commitments except H&I for Great Plains due to having to move back to Freakmont. ILS, Burt M.

Doug P. Clean date 2-6-09

GSR Wednesday 1 year

GSR Sunday 1 Year

GSR Thursday Hug Up Group still GSR 9 months

Chair Sunday 1 year

Pierce County Jail Panel Leader twice 2 years

H&I chair still H&I chair 2 ½ years

SRP Panel leader 1 year

Alt. RCM of EVANA 1 year

Working knowledge of all 12 steps, understanding of the 12 traditions and 12 concepts, helped start many H&I commitments and still active.

### **IT CHAIR:**

\*No qualifications listed in policy for this position\*

### **Nominee: Dusty L. with Bio**

#### **BIO:**

Dusty L Bio

NRSCNA Information Tech

Clean-Date: 4.24.88

I have a working knowledge of the 12 Steps, 12 Traditions and 12 Concepts.

Current positions held:

I am the current NRSCNA IT chair. In the last two years the website has been completely reformatted

I currently maintain & print the NRSCNA meeting lists

I am an active member of the SENANA Public Information committee and maintain the SENANA website, and the SENANA meeting lists

I am also a member of the SENANA Activities Committee

Previous positions held:

Group level: all positions

Area level: Chair (Central & SENANA), Secretary (Central & SENANA), Treasurer (Central), Activities Chair (SENANA), PI/H&I Chair (SWINA), Literature Chair (ENNA), H&I Secretary (SWINA), PI Secretary (SENANA), Activities treasurer (ENNA)

Convention: NRSCNA Secretary, NRSCNA Registration Chair, IRCNA Hotels & Hospitality Chair

Region: Secretary & Treasurer position

I have the willingness and ability to fulfill the responsibilities of this position.

ILS

Dusty L (Lincoln)

### **OUTREACH CHAIR:**

\* Purpose- The main purpose of outreach is to help overcome the isolation that hinders the growth and survival of our groups. The focus tends to be on groups that are geographically isolated, but may also include assistance to groups isolated by such things as personal choice, language, cultural differences, or location within a locked facility not served by H&I committee. While the main emphasis of this material is on outreach efforts that are aimed at bringing geographically isolated NA members into the larger community, outreach committee are not limited to those activities. What outreach should depend upon local needs.

\* Qualification

Two years clean

Two years term

One year N.A. Service experience1.

Working knowledge of the Twelve Traditions, Twelve Concepts and the RSC Policies

**Responsibilities:** Try to over come the isolation that hinders the growth and survival of our groups.

### **Nominee: Paul M. with Bio**

**BIO:** Outreach for Region, GSR for Geneva since sept 19, 2006 (RCM Alt 1 ½ yrs New Beginnings 2 yrs RCM New Beginnings Outreach Chair Nebr Region 2 yrs. I work 12 steps daily in my life 12 tradiotions working on and 12 concepts. Paul M

### **POLICY CHAIR:**

Qualifications:

\* Chair will have a full understanding of Policies.

\* Responsible for updating and printing of Regional Policies

\* Will print Regional Policies with changes at least once per year ( January Quarter.)

\* Will work in conjunction with Secretary and Chairperson of the RSC to assure accuracy of Police.

\* Budget \$50.00 per year unless full printing is needed in another quarter, Chair will recommend printing if more than

3 policy changes are made and that expense will be confirmed by RSC.

\* 4 year clean

\* 2 years service experience at the RSC level

\* Working knowledge of the Twelve Traditions, Twelve Concepts and the RSC Policies

\* Plus access to Robert's Rules of Order

### **Nominee: Wanda G with Bio**

**BIO:** Clean Date 7/20/2003

Have an NA sponsor, have worked my steps traditions and concepts. I have sponsees and work with addicts on different levels of service. I have held every position on a home group level, I have held every position on an Area level, I have served region as RCM, a vice chair and chair currently. I believe in being part of the “we” of Narcotics Anonymous and would love to serve as Policy Chair. ILS, Wanda

**{{Next NRSC meeting January 11, 2013 in Grand Island @ Unity Hall 210 N. Wheeler.}}**  
**{{210 N. Wheeler Ave Grand Island NE 68801 }}**

**\*\*\*No Trophy**

Motioned to close. 2<sup>nd</sup>. Voted and passed. Closed in usual manner.

**\*\* (((CAR Report @ 10am)))**

**Sub Committees @ 2pm**

**Region Business @ 3pm**